# 6th International Research Conference (IRC 2026)
# Sri Lanka Technology Campus (SLTC)

## Camera-Ready Extended Abstract Submission Guidelines

## 1. The Scope of these Guidelines

These instructions shall be applicable to authors whose extended abstracts have already been accepted for SLTC IRC 2026 and who are now ready to prepare the final version for inclusion in the conference proceedings.
The final extended abstract to be submitted must be the final version ready for publication in accordance with the camera-ready extended abstract template for IRC 2026. The page size, margins, column width, font size, line spacing, and heading format cannot be changed by the authors.

## 2. Camera-Ready Extended Abstract Requirements

- Language: English.
- Length: maximum 2 pages, including the abstract, figures, tables, acknowledgements, and references.
- File format: Submit the final extended abstract in Microsoft Word format and an identical PDF version.
- The extended abstract must be free of reviewer comments, tracked changes, editing marks, unresolved comments, field-code errors, placeholders, and sample/template text.
- The final file must open without repair errors and must not contain missing fonts, broken images, or unresolved fields.

## 3. Final Author Information

- Use the final approved title and final author list.
- Check the spelling and order of all author names and verify each affiliation, country, and e-mail address.
- Give author names as initials followed by the surname. Affiliations should include the department, faculty, institution, postal code, and country.
- Use superscript numbers (e.g., 1, 2, 3) to link authors to multiple affiliations, where applicable.
- Identify the corresponding author with an asterisk (*) and provide a valid e-mail address. E-mail addresses must not be set as active hyperlinks.

## 4. Page Layout and Formatting

- Use the approved camera-ready extended abstract template and retain its two-column layout for the main text.
- Page size is A4 (210 × 297 mm). All text, illustrations, and charts must stay within the print area of 17.3 cm wide by 24.3 cm high. Columns are 8.25 cm wide with a 0.8 cm space between them. The bottom margin is 2.86 cm.
- Main title: begin 1 inch (2.54 cm) from the top edge of the first page, centered, in Times New Roman 24 pt. Capitalize the first letter of nouns, pronouns, verbs, adjectives, and adverbs; do not capitalize articles, coordinate conjunctions, or prepositions (unless the title begins with such a word).
- Body text must be fully justified and set in Times New Roman, 10 pt, single-spaced, unless otherwise specified in the template. Indent paragraphs by 1 pica (0.42 cm) using the Body Text Indent style, use one space between sentences, and do not leave blank lines between paragraphs.
- Abstract: one paragraph of about 80–120 words, in 10 pt Times New Roman bold italic, fully justified and not indented. Begin with the word “Abstract” followed by a hyphen. Avoid abbreviations and do not cite references in the abstract. Leave a blank line between the Abstract and Keywords.
- Keywords: about four key words or phrases, in alphabetical order, separated by commas, with only the first keyword capitalized, and without a period at the end. All terms following the initial term should be lowercase unless they are proper nouns, in which case they should have an initial cap. Avoid unnecessary repetition of words already used in the title where possible.
- Headings: first-order headings use the Heading 1 style (small caps, centered, uppercase Roman numerals: I., II.). Second-order headings use the Heading 2 style (italic, flush left, capital letters: A., B.).
- Define every abbreviation at its first mention, followed by the abbreviation in parentheses. Use abbreviations consistently thereafter.
- Do not manually compress text, reduce font size, alter margins, or change column spacing to meet the page limit.
- Do not insert page numbers. Pagination will be added during preparation of the proceedings.
- Use SI units throughout the extended abstract unless a discipline-specific convention requires otherwise.
- Ensure the final page is professionally balanced, with the two columns adjusted as evenly as practicable. This is set by the continuous section break at the end of the template; do not delete it.

## 5. Figures and Tables

- Number figures and tables separately and consecutively in the order in which they are first cited.
- Every figure and table must be cited in the main text by number (e.g., Fig. 1; Table 1), preferably before or close to its first appearance.
- Figure captions must appear below figures; table titles must appear above tables. Captions and table titles use 10 pt Times New Roman; table copy and table heads use 9 pt, with bold heads.
- Avoid unnecessary repetition of information already presented in tables or figures.
- All figures, photographs, and diagrams must be clear and publication quality, in .PNG or .JPEG format. Photographs should normally be at least 300 dpi.
- Wide figures or tables that cannot be displayed clearly within one column may span the full-page width. Use a temporary single-column/full-width section only for the wide figure or table and resume the normal two-column format immediately afterward.
- Do not place a figure or table before its first citation in the text.
- If a figure or table is reproduced or adapted from another source, credit the source below it (9 pt, "Source" style), cite it in the caption, title, note, or accompanying text as appropriate, and include that source in the reference list.
- Authors are responsible for obtaining any required permission to reproduce copyrighted figures, tables, or other material.

## 6. Equations, Symbols and Units

- Number equations consecutively using numbers in parentheses, aligned at the right margin.
- Define all symbols immediately after their first use.
- Italicize Roman symbols for quantities and variables, but not Greek symbols.
- Use the mathematical minus sign produced by the equation editor rather than a hyphen or em dash.
- Use a leading zero before decimal values less than one (e.g., 0.25, not .25).
- Do not mix spelled-out units and abbreviations (e.g., write "Wb/m²" or "webers per square meter," not "webers/m²").

## 7. Citations and References

- Use the IEEE numbered citation style prescribed in the template.
- Number references consecutively in the order in which they are first cited in the extended abstract and cite them in square brackets, e.g., [1], [2], [3].
- List references in 9 pt Times New Roman, single-spaced ("References Text" style). Give author names as initials followed by the surname, and use et al. when three or more names are given.

- Every in-text citation must have a corresponding entry in the reference list.
- Every source listed in the reference list must be cited at least once in the extended abstract.
- All sources cited in figure captions, table titles/notes, or accompanying text must also appear in the reference list.
- References must not have active hyperlinks.
- Before submission, verify that every citation number corresponds to the correct reference-list entry.
- Do not use an alternative citation/reference style unless specifically authorized by the conference.

## 8. Ethics, Originality and Author Responsibility

- Authors are responsible for the originality, accuracy, integrity, and ethical compliance of the final camera-ready extended abstract.
- Where the research involves humans or animals, include the required ethics approval information in the extended abstract and provide the certified approval documentation if required by the conference.
- Where applicable, state the funding source and project/grant number in the Acknowledgements section.
- Include informed-consent and other ethics-related statements where required by the nature of the study.
- Ensure all reused or adapted material is properly cited and that permissions are obtained where required.

## 9. Similarity and AI-assisted tools

- The conference's approved similarity and AI-use policies remain applicable to the final camera-ready extended abstract.
- Proper citation is mandatory, and self-plagiarism must be avoided.
- Authors remain fully responsible for all scientific content, data, analyses, interpretations, references, and conclusions in the final extended abstract.
- Any required disclosure of AI-assisted language or formatting tools should be included according to the conference policy.

## 10. Plagiarism and AI Usage Guidelines

### Plagiarism Guidelines:

- Similarity 0–20%
- Proper citation is mandatory; self-plagiarism is prohibited

### AI Usage Guidelines:

- Permitted: grammar and language editing, formatting, readability improvement, reference management
- Not permitted: generating research content, fabricating data, writing manuscripts, manipulating results
- Authors must disclose AI usage. Example statement:
  *"AI-assisted tools were used only for language editing and formatting. All scientific content and analysis were developed by the authors."*
- Place the AI disclosure statement in the Acknowledgements section.

### Author Responsibility:

Authors are fully responsible for originality, accuracy, and ethical compliance. Failure to follow these policies may result in rejection or withdrawal of accepted extended abstracts.
The Organizing Committee reserves the right to withdraw accepted or published extended abstracts, blacklist authors from future conferences, and report cases of plagiarism to the authors' affiliated institutions or relevant professional bodies.

## 11. Author Declaration and submission package

Submit the camera-ready extended abstract together with all documents required by IRC 2026. The submission package should include, as applicable:

- Final camera-ready extended abstract in Word format
- Identical PDF version
- Completed Author Declaration Form
- Ethics approval documentation, where applicable
- Any other forms or supporting documents specified by the conference

Use the designated IRC 2026 CMT submission link and submit all required materials on or before the announced camera-ready submission deadline.

## 12. Registration, Presentation and Publication

- The presenter and/or corresponding author must complete the required conference registration in accordance with IRC 2026 instructions.
- Accepted extended abstracts must be presented at the conference to remain eligible for inclusion in the final conference proceedings and for any applicable indexing.
- If the registered presenter is unable to attend, a substitution request must be submitted to the Conference Secretariat with the Paper ID and extended abstract title by the announced deadline.
- Presenter substitutions are subject to approval by the relevant conference committee.

## 13. Submission of the Author Declaration and the Camera-Ready Copy

For the submission of extended abstracts or full papers, please strictly adhere to the provided guidelines. Templates are available in the following section for your reference, and you can download the author declaration form using the provided link.

## 14. Camera-ready checklist

☐ Conference name/year, extended abstract title, author names, affiliations, and corresponding-author details are correct.

☐ The extended abstract is within the 2-page limit and follows the approved page size and two-column template.

☐ The abstract (about 80–120 words) and keywords follow the template rules.

☐ All reviewer comments, tracked changes, placeholders, and sample/template text have been removed.

☐ All figures and tables are legible, numbered, captioned/titled, and cited in the text.

☐ Wide figures/tables use full-page width only where necessary, and the extended abstract returns to two-column format afterward.

☐ Every in-text citation and every figure/table source citation appears in the reference list.

☐ Every reference-list entry is cited in the extended abstract.

☐ Citation numbering and reference-list entries correspond correctly.

☐ No page numbers have been inserted.

☐ Spelling, grammar, SI units, equations, image quality, and final formatting have been checked.

☐ The Word file opens correctly and any required PDF is identical to the final Word version.

☐ All required declarations, ethics, and supporting documents have been included.

## 15. Conference Secretariat

For questions regarding camera-ready extended abstract formatting or submission, please contact:
Conference Secretariat: irc2026@sltc.ac.lk
Conference Secretary – Dr. Sachithra Kalhari Yaddehige – 070 584 0045
Assistant Secretary – Ms. Januki Jayarathne – 070 476 2367