

International Research Conference 2026 (SLTC–IRC2026)

Comprehensive Author Guide for Full Papers and Extended Abstracts

Sri Lanka Technology Campus (SLTC) welcomes authors to submit either Full Papers or Extended Abstracts aligned with the conference theme for oral or poster presentation consideration. Only original, unpublished work that is not under review elsewhere will be considered.

1. Submission Categories

Full Papers must be between 6–8 pages and present complete research studies. Extended Abstracts should be 2–4 pages and concisely summarize research findings.

Author Note: Carefully follow all instructions to avoid desk rejection.

2. Important Dates and Submission Process

All submissions must be made through Microsoft Conference Management Toolkit (CMT). Authors must create an account, select the track, upload anonymized manuscripts, and complete metadata.

Author Note: Carefully follow all instructions to avoid desk rejection.

3. Manuscript Formatting (IEEE Format)

Use the official IEEE conference template (Word format). Manuscripts must be in English, two-column layout, A4 size, Times New Roman font, with numbered headings and IEEE references.

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4. Full Paper Structure

Include Title, Abstract, Keywords, Introduction, Literature Review (optional), Methodology, Results and Discussion, Conclusion, Acknowledgement (camera-ready only), and References.

Author Note: Carefully follow all instructions to avoid desk rejection.

5. Extended Abstract Structure

Include Title, Abstract, Keywords, Brief Introduction, Methods, Key Findings, Conclusion, and References.

Author Note: Carefully follow all instructions to avoid desk rejection.

6. Double-Blind Review Requirements

Do not include author names, affiliations, acknowledgements, ORCID IDs, or self-identifying statements in submissions.

Author Note: Carefully follow all instructions to avoid desk rejection.

7. Figures, Tables, Equations

Figures and tables must be high resolution, numbered sequentially, captioned, and cited in text. Equations must be centered and numbered.

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8. Reference Style

All references must follow IEEE style using numbered citations [1], [2].

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9. Ethics and Research Integrity

Research involving humans or animals requires ethics approval documentation from a recognized Ethics Review Committee.

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10. Plagiarism Policy

Similarity above 20%, including self-plagiarism, constitutes a violation and may lead to rejection, withdrawal, blacklisting, or institutional reporting.

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11. Generative AI Policy

Any use of generative AI tools must be disclosed during submission. Authors remain responsible for originality and accuracy.

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12. Review Criteria

Reviewers evaluate originality, clarity, methodology, readability, organization, contribution, and relevance to conference tracks.

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13. Publication Policy

Accepted extended abstracts will be published in proceedings. Selected best full papers may be invited to a Scopus-indexed special issue journal.

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14. Presentation Policy

Papers not presented at the conference will be excluded from proceedings and indexing.

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15. Changes to the Final Author List

Any addition, removal, or modification of author names after final approval for publication will be permitted only upon submission of a duly signed consent letter from all contributing authors, addressed to the Editorial Chair. Such requests must be clearly justified. The final decision regarding these changes' rests with the conference Editorial Committee.

16. Microsoft CMT Acknowledgement

The Microsoft CMT service was used free of charge for managing peer review, supported by Microsoft Azure cloud services.

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Author Checklist

- Used the provided Template
- Maintained page limit
- Removed author identities for double-blind review (template provided)
- Checked similarity below 20%
- Disclosed AI usage if applicable
- Uploaded ethics approval letter if required
- Converted manuscript to read and comment only word format (docx, .doc)
- Submitted through CMT

Formatting Examples

Example Heading: 1. Introduction

Example Citation: Recent studies highlight sustainable approaches [1].

Example Table Caption: Table I. Summary of Experimental Treatments

Example Figure Caption: Fig. 1. Experimental Setup